



Sutton-at-Hone & Hawley Parish Council

Contact the Council: Parish Clerk - 07782 702994

or visit the council website:

www.suttonathoneandhawleyparishcouncil.gov.uk

Minutes of the Sutton-at-Hone & Hawley Parish Council Meeting

Thursday 16th October 2025 at 7pm in the Library, Main Road, Sutton-at-Hone

REMINDER TO ATTENDEES

The Chairman reminded everyone in attendance and participating of the following: "Subject to our Standing Orders you may be filmed, recorded, photographed or otherwise reported about. If anyone objects, could you please sit at the back of the room and anybody filming, recording, photographing or otherwise reporting on the proceedings should avoid those who are sitting at the back, except if they take part in a public participation session."

PRESENT:

Cllr K White (Vice Chair chairing this meeting), Cllr L Newitt, Cllr B White, Cllr G Holt, Cllr D Smith and Cllr H Siegenberg.

ALSO IN ATTENDANCE:

Kirsty Lane - Clerk & RFO
6 members of the public

1. APOLOGIES FOR ABSENCE

25/148

Apologies received from Cllr E Connor and Cllr E Youell.

RESOLVED: Reasons noted and approved.

2. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS FROM MEMBERS

25/148

Cllr B White, Cllr K White, Cllr L Newitt and Cllr Siegenberg declared a non-pecuniary interest in the Football club.

3. MINUTES OF THE COUNCIL

25/149

It was **RESOLVED** to approve and sign as a correct record the Minutes of the Parish Council Meeting held on Thursday 18th September 2025.

4. PUBLIC PARTICIPATION/QUESTIONS

25/150

Some residents from Hawley Pavilion attended the meeting and the Chair proposed that Hawley Pavilion discussion be moved up the agenda.

RESOLVED: To move the Hawley Pavilion item forward and discuss residents' concerns.

Residents were concerned and thought that the Parish Council had already made a decision regarding parking at Hawley Pavilion. They also raised concerns about the suggestion for a welfare unit put forward by the Football Club. The Parish Council reassured residents that no decisions have been made, that only ideas and suggestions were being made at present and that any firm proposals would need to be consulted on and would require the relevant permissions. Residents were also asked to contribute their ideas as it was acknowledged that there is no easy solution.

ACTION: Clerk to draft a letter to residents to explain the situation. To be delivered to all residents of Hawley Terraces and the houses opposite.

There were some concerns from residents that the Parish Council may have some bias towards the Football club due to some members being involved with the management/parents of players. Cllr Newitt explained that those Councillors who declare their non-pecuniary interest do not vote on football club-related items. He also noted that the income from the football club does not bring in substantial funds for the Parish Council.

A resident commented on the results of the recent speed strip surveys on Shirehall Road. He is raising his concerns with our KCC Councillor, Michael Brown.

There was some discussion about the proposal to establish a community Speedwatch group. The benefits were outlined, including the ability to gather useful evidence and encourage drivers to slow down when they know a scheme is operating in the area. Several residents indicated that they would be willing to volunteer, and they were asked to email in to register their interest.

A resident mentioned the weeds in Hawley Pavilion car park and asked whether the area could be tidied up more regularly. They also commented on rubbish left by the football teams.

ACTION: Clerk to add this to the list of payback team tasks for when they start.

5. CLERK'S OCTOBER REPORT & TO RECEIVE QUESTIONS ON THE CLERK'S REPORT

25/151

Noted. No questions.

6. TO REVIEW THE STANDING ORDERS OF THE PARISH COUNCIL

25/152

New Model Standing Orders had been published in March 2025, with some amendments.

RESOLVED: To approve the new Model revisions and adopt the draft version that had been prepared by the Clerk.

7. TO REVIEW THE FINANCIAL REGULATIONS OF THE PARISH COUNCIL

25/153

New Financial Regulations had been published in March 2025. There were two small typos in the previous version reviewed earlier this year, which have been amended.

RESOLVED: To approve the new Model revisions and adopt the draft version that had been prepared by the Clerk.

8. CHAIR'S ANNOUNCEMENTS

25/154

No updates.

9. EXTERNAL REPORTS

a. Dartford Borough Council

25/155

Cllr Holt reported on the following:

Dartford Borough Council Community Infrastructure Fund Launch

DBC, in partnership with Kent Community Foundation, has launched a Community Infrastructure Fund using Community Infrastructure Levy (CIL) receipts. The fund will support local infrastructure and community projects. Previous CIL allocations include: a new ward at Darent Valley Hospital, a new NHS Medical Centre for Stone & Greenhithe, and refurbishments such as Europa Weightlifting Club.

Hawley Road Resurfacing Works (KCC)



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KCC has confirmed resurfacing works for Hawley Road (Warren Road to Parsonage Lane) starting 10th November 2025. Works will take place overnight (8 pm – 5 am) over approximately 20 nights, delivered in three phases:

Phase 1: Warren Rd – Butterly Rd (10–11 Nov)

Phase 2: Butterly Rd – Hawley Mill Business Park (from 12 Nov, ~9 nights)

Phase 3: Hawley Mill Business Park – Parsonage Ln (from 25 Nov, ~9 nights)

Diversions via B258 Church Hill, High Road, and Barn End Lane.

Residents asked to avoid parking on the route during works.

Church Road Fly-Tip Clearance

Following repeated follow-up, KCC confirmed removal of the large fly-tip on Church Road, scheduled and subsequently completed. Some delays in contractor reporting noted, but site now believed clear. Thanks extended to residents for their patience.

MP Engagement – Laura Trott Pop-Up Surgery at Hawley Garden Centre

Cllr Holt supported Laura Trott MP's local surgery event. Discussion centred on constituent representation following recent boundary changes placing Sutton-at-Hone & Hawley in the Sevenoaks constituency. There was positive resident engagement and strong cooperation with Laura's team to ensure ongoing representation for local villages.

Upcoming Community Event – Santa's House 9

DBC has announced the return of Santa's House at Dartford this festive season. This is a family event hosted at the Council's heritage building, offering festive activities for children and residents. Tickets and details available via the DBC website.

b. Kent County Council

25/156

No report.

c. Kent Police

25/157

No report

d. Kent Community Wardens

25/158

Report received from Community warden, Jo Appleton. See appendix 2

e. Hawley Pavilion Trust

25/159

No report

f. Wrott & Hill

25/160

Cllr Connor and Cllr Holt have put themselves forward as Trustees. Cllr Holt has requested a meeting to establish what work is entailed etc.

10. PLANNING

a. New applications received

25/161

The deadline for the comments on the following applications had passed but the Parish Council considered these and agreed via email that no Parish Council response was necessary:

[25/01052/FUL | Construction of a replacement front boundary wall with security gates and additional landscape facilities | Clement Street Farm South Clement Street Swanley Kent BR8 7PQ](#)

[25/01089/FUL | Erection of a single storey rear extension, extension of existing side dormer and new side dormer | 166 Shirehall Road Hawley Kent DA2 7SN](#)

The following applications were considered and it was agreed that no Parish Council response was necessary:

[25/00666/FUL | Proposed garage conversion into a habitable space with the replacement of garage door with a window and the formation of an additional dropped kerb | 66 Main Road Sutton At Hone Kent DA4 9EU](#)

[25/00830/FUL | Change of use from Community Use \(F2\) with first floor flat \(C3 residential\) to create four flats and one dwelling \(C3 residential\) with new rooflights and 2 rear dormers to proposed apartment building. Single storey link section to be demolished; provision of parking with access from Church Road with cycle store and bin stores and creation of private amenity areas | Sutton Court 12 Main Road Sutton At Hone Kent DA4 9HA](#)

[25/01003/LBC | Application for Listed building consent for conversion of existing garage to habitable room with associated alterations to front elevations and provision of an additional vehicle crossing onto A225 | 66 Main Road Sutton At Hone Kent DA4 9EU](#)

11. FINANCE

a. To note statement of current financial position, including bank account report and income received

25/162

Bank report and Income/Expenditure summary sheet noted and signed by the Chair.

The total amount in the Parish accounts is £176,688.04.

b. To consider and agree this year's revised budget

25/163

The Clerk ran through the revised budget figures for this financial year based on what she thinks are the realistic projected spend up to the end of the financial year and what the budget figures should have been for the year as a whole. The revised figures show a budgeted income of circa £175,000 and a budgeted expenditure of approximately £180,000 with the following caveats in mind:

- The income includes £5,104 of CIL money which can only be spent on specific things. It can though be spent on Highways improvements for example.
- A conservative figure of £30,000 has been included for the VAT reclaim figure. It may end up being substantially more.
- The Parish Council may wish to consider reducing the grass cutting further over the winter months and may also wish to look at cleaning costs for the Pavilion – both to be discussed at the next meeting. IT costs are also on the high side; our website currently does not meet accessibility standards, so necessary upgrades have been budgeted for this year, with a view to lowering ongoing costs thereafter.



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- £7,000 for legal costs relating to Hawley Pavilion has been included. It is difficult to say at this stage what the legal costs may amount to in order to resolve the various issues but this is a sensible starting point. We should have a more realistic idea by the time we have our 2026-27 budget meeting.
- The Clerk cautioned that the Parish Council is still encountering some historical issues, such as HMRC underpayments from last year and an outstanding bill from DBC for support provided after the previous clerk's departure.

The Clerk explained that the Council will begin reviewing the budget for the next financial year at the meeting next month. This process will be more challenging, as staff costs have risen significantly and the Council will not be able to rely on a substantial VAT refund. However, opportunities to reduce costs in certain areas will be explored, along with options for generating additional income and applying for grants. These matters, along with the Council's longer-term plans and priorities, will be discussed in more detail at the budget meeting.

The Clerk also explained that the transfer to Unity Trust bank has been further delayed as two of the signatures did not match the bank mandate.

RESOLVED: To also add Cllr Holt and Cllr Youell to the mandate and to remove the locum clerk as administrator.

A new form was completed and signed.

b. To approve October payments to be made by BACs. Payments list provided to members
25/164

It was **RESOLVED** to approve the October payments below. Payment list signed by the Chair. Cllr K White and Cllr Newitt to authorise the online payments.

Payee	Net	VAT	Gross	Details
Dartford Borough Council	£50.00	-	£50.00	Already paid – to be ratified. Unpaid invoices from last year for support work
Dartford Borough Council	£4041.34	£808.27	£4849.61	Already paid – to be ratified. License for Faraday Field
Upkeep Property	£433.33	-	£433.33	4 weeks cleaning of pavilion
Tip Top	£2,147.50	429.50	£2,577.00	Landscape services
Tip Top	£680.00	136.00	£816.00	Trackway, allotment paths and clearance
Lionel Robbins	£245.00	-	£245.00	Internal audit
MDH Horticultural Contractors	£100.00	-	£100.00	Interment preparation
MDH Horticultural Contractors	£100.00	-	£100.00	Interment preparation
SLCC	£360.00	-	£360.00	Membership
Starboard Systems (Scribe)	£777.60	£155.52	£933.12	Burials software package
The Sign Shed	£54.95	10.99	£65.94	Signage for playgrounds and Disabled parking bay
The Sign Shed	£38.07	7.61	£45.68	Safety signage for Parsonage river
Jaguar	£90.00	18.00	£108.00	Gas Safety
Tree Craft Ltd	£1350.00	270.00	£1620.00	Urgent tree works
Viking	£84.57	19.67	£104.24	Stationery

NSALG	£70.00	£14.00	£84.00	National Allotment Society membership
FCC Waste Management	£95.93	19.19	£115.20	Bin collections September
KALC	£10.00	2.00	£12.00	Website accessibility training
HMRC	£12.53	-	£12.53	Interest on 24-25 bills not paid on time
HMRC	£6.98	-	£6.98	Interest on 24-25 bills not paid on time
HMRC	£19.49	-	£19.49	Interest on 24-25 bills not paid on time
HMRC	£26.72	-	£26.72	Interest on 24-25 bills not paid on time
HMRC	£24.65	-	£24.65	Interest on 24-25 bills not paid on time
HMRC	£13.67	-	£13.67	Interest on 24-25 bills not paid on time
HMRC	£17.00	-	£17.00	Interest on 24-25 bills not paid on time
HMRC	£40.30	-	£40.30	Interest on 24-25 bills not paid on time
HMRC	£15.27	-	£15.27	Interest on 24-25 bills not paid on time
HMRC	£10.76	-	£10.76	Interest on 24-25 bills not paid on time
NPower March	£310.71	15.54	£326.25	Streetlighting electricity
NPower April	£257.26	12.86	£270.12	Streetlighting electricity
NPower May	£229.86	11.49	£241.35	Streetlighting electricity
NPower June	£203.31	10.17	£213.48	Streetlighting electricity
NPower July	£218.52	10.93	£229.45	Streetlighting electricity
NPower August	£253.00	12.65	£265.65	Streetlighting electricity
NPower Sep	£290.54	14.53	£305.07	Streetlighting electricity

Staff Costs

Payee	Gross	Details
Employees	£4461.34	October salaries
HMRC month	£1735.48 Direct Debit payment	Tax & NI due for October
Pension costs	£1267.21	October pensions

d. To note quotes/payments agreed under delegated authority which may be paid before the next meeting
25/165

Quotes below noted:

Gas safety re-visit for Parsonage – £100.00
 The Sign Shed signage - £65.94
 The Sign Shed signage - £45.68
 Electrical work to move the defibrillator -£162.00
 Viking stationery - £104.24

The following were also noted:

Transfer from Barclays to Redwood Bank Savings



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As agreed at the September meeting, £85,000 to be transferred from Barclays to the Redwood Bank savings account

Direct Debit payments made since last month

£99.35 to Nest pension
£47 to ICO
£20.06 to H3G
£23.74 to SEFE (Parsonage Gas)
£15.00 to Riddingtons (Payroll)
£169.14 Waveney IT
£68.29 to Castle Water
£23.74 to SEFE
£195 To Dartford Borough Council – Business rates
£133.49 to British Gas
£169.34 Waveney IT

Income/credit received in past month

£550.00 Interest
£58368.00 Second instalment of precept
£590.72 credit from NPower
£20.00 allotment rent
£115.00 from Stephen P Gay – Burial
£245.00 Burial

e. To consider quotes for the EICR report for Parsonage Pavilion

25/166

RESOLVED: To accept the quote from Gary Hagon Electrical Ltd £438 inc vat

f. To ratify quotes for Fire Safety work at Parsonage Pavilion

25/167

The Clerk explained that quotes are still being sought but the Fire Extinguisher check works will be agreed under delegated authority as this cannot wait until the next meeting.

RESOLVED: To accept the quote from Gary Hagon Electrical Ltd for £222 inc vat Quote Details Carry out 3-hour full discharge test on emergency lighting system.

g. To consider quotes for asbestos report for Parsonage Pavilion

25/168

RESOLVED: To accept the quote from J F Environmental for £380 for full asbestos management survey including reports/sampling analysis

h. To consider quotes for fencing repair at Parsonage car park

25/169

RESOLVED: To accept the quote from Lothlorien for £445.45 for the supply of materials and installation of the new post and fencing.

i. To consider quote for Streetlight repair

25/170

The maintenance company have reported that the pole box on column 23 in Station Road has been vandalised and the box and Secondary Isolation unit require replacement.

RESOLVED: To accept the quote for £565 to repair.

j. To consider quotes for new Gas contract at Parsonage

25/171

The Clerk explained that the Council was previously on a good fixed price deal which is coming to an end. Prices only held for 24hrs so it was agreed that this would be agreed on email.

k. To consider the quotes for two extra playground inspections

25/172

RESOLVED: To approve the quote from Safeplay for an extra two inspections per year at £420 for all three sites. This is to ensure that we have quarterly operational inspections carried out.

l. To confirm quarterly Accounts check completed

25/173

Cllr D Smith has completed the accounts checks for this financial year to date.

m. To consider applying for corporate payment card for expenses

25/174

RESOLVED: To apply for a corporate card with a spending limit of £500.

12. OTHER BUSINESS FOR DECISION

Burial Ground

a. To consider a request for a headstone inscription for a person who is not buried in the burial ground.

25/175

The advice from ICCM was considered.

RESOLVED: To approve the request ensuring that ICCM procedure regarding correctly recording this in the records is followed.

Hawley Pavilion

b. To agree next steps in terms of lease, requests and Health & Safety requirements

25/176

The Clerk explained that she has been working through the various historical files and the reasons why previous lease updates were not signed. There are a series of issues and questions that legal advice is required on, as well as ascertaining what the Trustees current position is on.

ACTION: It was agreed that a meeting with the Trustees would be requested. Clerk to also seek indicative costs from the specialist lawyers that KALC recommend for Parish Council issues such as this.

The Clerk has sent one of the Trustees various Health & Safety documents and their obligations, and shared contacts for contractors etc.



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c. To consider new proposal for car park

25/177

One of the Trustees suggested bollards.

ACTION: It was felt that these would not be robust enough so it was agreed that quotes for dropdown/telescopic bollards and installation would be sought.

c. Update on initial enquiries regarding longer-term parking solution

25/178

As agreed earlier in the meeting, a letter will be sent to residents. The Clerk has made some initial enquiries. Planning permission would need to be sought for any parking at the back of the pavilion and we would also need permission from Fields in Trust to remove some of the land from the dedication.

Highways

d. Feedback from Highways HIP meeting and to discuss next steps including letter to Keith Avenue resident

25/179

Following the meeting, an update was posted on social media explaining what the Parish Council has been trying to achieve.

The Clerk has drafted a letter to resident regarding the proposal for dropped kerbs.

ACTIONS: To deliver letter to the resident on corner of Keith Avenue and to confirm with the KCC officer that her department is funding the dropped kerbs and also request further information on the scheme proposal for an informal crossing point so the costs can be fully considered at the budget meeting. Clerk to post update on the website too.

e. Update on Roots allotment entrance issue

25/180

The issue with the Roots allotment entrance and 'near misses' reported was discussed. This has been raised with both KCC Highways and SDCs Planning department. Planning say that it is not a planning matter as there is no change of use. KCC officers think it is a change of use and is an issue for planning to resolve.

ACTION: Clerk to contact Cllr Brown to request that he asks KCC Highways for a safety review for this whole stretch.

f. To consider request for additional salt bins

25/181

A resident has suggested that more salt bins are required at Alfred/Shirehall junction, Burnthouse/Alfred junction and Ethelbert/Shirehall junction.

ACTION: Parish Council to carry out an inventory of salt bins and consider whether more are required/any can be relocated.

Parsonage Pavilion

g. To consider and approve fees for Sutton Dynamos for this season

25/182

A discussion took place regarding the operating costs for Parsonage, and a breakdown of annual expenses was shared. It was agreed that a fair proportion of these costs should be allocated to the football club based on their level of usage.

RESOLVED: It was agreed the Sutton Dynamo's fees for the year would be £7,500 to be paid in two instalments.

13. EXTERNAL REPRESENTATIVE REPORTS

a. Borough & Parish Forum

25/183

DBC cancelled this meeting due to lack of agenda items

b. KALC local network

25/184

No updates

c. Joint Transportation Board

25/185

No updates

14. PARISH AREA RESPONSIBILITY REPORTS

a. Recreation Grounds

i. To discuss next steps for new play equipment/replacement Tower at Jubilee Field

25/186

Cllr Connor is looking at designs. Options will be considered and shortlisted by the Parish Council and then a consultation with the school children arranged. The Parish Council will be looking at grant options to fund this.

ACTION: Cllr Connor to send round some shortlisted suggestions.

b. Burial Ground – to receive monthly burials report

25/187

There have been two interments of ashes, 1 interment enquiry, 1 memorial plaque enquiry, 1 memorial plaque application and 1 transfer of ownership of Garden of Remembrance plot.

c. Barfield Green

25/188

No update

d. Burnthouse Lane

25/189

No update

e. The Orchard

25/190

No update.



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15. CORRESPONDENCE NOT DEALT WITH ELSEWHERE ON THE AGENDA

a. Field behind Chapel Field Cottages, Ship Lane

25/191

A resident was concerned about a pond being put in. The Clerk referred the enquiry to Dartford Borough Council's planning team.

b. Request for more dog poo bins around the fields behind Mill Rd.

25/192

The clerk met with the resident to see where was being suggested. Some possible locations were identified.

ACTION: Clerk to send these to Cllr Holt. Clerk to also send Cllr Holt the response from the Officer regarding the Parsonage bin.

c. Points raised by Hawley Terrace resident

25/193

A resident raised concerns about members of the public 'associated with the football' urinating around the storage garage and woods which had been witnessed by residents while exiting their gardens. The issue has been acknowledged and the football club have suggested welfare facilities but this suggestion is not popular either so it is difficult to find a solution. The resident also asked whether he could put a sign by his back gate asking people not to block access. This was agreed.

d. Santa Tour

25/194

Dartford Borough Council are organising their Santa's Tour again. They are stopping at Hawley Pavilion at 12.30pm on Sunday 21st December. Hawley Pavilion Trustees have confirmed that this is okay.

16. ADMINISTRATION

a. To note revised leave year for employees

25/195

RESOLVED: To amend the leave year for employees to run from Jan-December rather than the financial year as this simplifies things for planning purposes.

b. To confirm Remembrance Sunday arrangements

25/196

ACTION: Clerk to order the wreath. Councillors to co-ordinate the poppies going up in the village.

c. To consider Christmas event

25/197

It was agreed that a light switch-on/charity sing-along event would be nice – for early December

ACTION: Clerk to contact Revd Young and Hawley Garden Centre regarding tree donation request. Cllr B White to contact Sutton Manor. Clerk to find a suitable date.

17. ITEMS FOR INFORMATION ONLY

Dates for Councillor diaries/to note:

25/198

Weekly drop-in sessions with the Clerk – Wednesdays 9.30-11.30am in the Library

Playground Inspection Training for Councillors – Saturday 25th October 3pm

Rogue Trader Talk – Monday 17th November 12-2pm

Clerk's leave – 27th-31st October

The meeting closed at 8.40pm.

Chair: _____

Date: _____



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APPENDIX 1 – Clerk’s October Report

Health & Safety

We continue to work through the actions identified in the recent Worknest reports. New signage has been installed where required, and additional signage is being designed for the play areas and allotments. This will include emergency contact details and what3words locations to help emergency services locate sites more easily.

Weekly inspections of Parsonage, the burial ground, and the allotments have now begun, with reports being recorded and maintained.

Our current priority is Fire Safety. We are actively progressing the recommended actions and assisting the Hawley Pavilion Trust by sharing details of approved contractors for fire safety, electrical work, and related areas.

Height barrier at Parsonage

The insurance company has approved one of the submitted quotes for repairs to the height barrier. The work is now being scheduled.

Hawley Pavilion

The defibrillator has been relocated to the front of the building. The Clerk and Deputy Clerk will now take responsibility for carrying out regular checks.

Bus shelter grants

This process has proven more complex than anticipated, with several prerequisites to meet before applying - including public consultation (for new or replacement shelters), obtaining quotes, confirming the Parish Council's match funding, ensuring accessibility compliance, verifying ownership, and consulting with relevant authorities.

Given these requirements, we will not be able to complete the process before the end of October deadline. Instead, we can plan to start the process earlier next year once the budget plan and priorities are confirmed.

Parsonage Pavilion

The Clerk has questioned why the Parish Council is paying business rates for Parsonage Pavilion and is awaiting a response from Dartford Borough Council.

The missing dog poo bin has been reported and we are continuing to follow up.

Fallen tree by the River

This has been reported and chased.

VAT reclaim

Work is ongoing. Invoices have had to be requested from some companies for previous years so it is taking some time to complete. However, we aim to have the claims submitted by December.

Damaged bench outside the Church

KCC has agreed that they are responsible for the bench outside the library. The bench is badly damaged and has been taped off to prevent use until it can be repaired or replaced.

Allotment annual inspection of plots.

The annual inspection for Parsonage allotments has been completed. Chapelfields will be completed this month.

Banks

The application for the new Redwood Bank Savings account has been submitted, as has the paperwork for updating the Unity Trust mandate. Work can then begin in transferring the Barclays accounts.

Community Payback Project

The Clerk is waiting for confirmation of meeting date with the Manager to complete the paperwork and agree dates for project to start.

APPENDIX 2 – Community Warden, Joanne Appleton's Report

I provide a visible presence in Hawley, this allows time to engage with the community, gather any intel and provide to the police. Residents voice any concerns and where possible I can help resolve them. Raising awareness of scams and rogue traders is of a high importance.

I continue to respond to referrals from SECAM, Social services, Kent Police and Trading Standards of welfare/safeguarding concerns regarding vulnerable residents in Hawley and Sutton-at-Hone.

I encourage isolated residents to join local groups to improve their well-being.

Issues raised during Visible Presence

- Provided residents details of local food banks.
- Provided residents details of groups in surrounding areas.
- Reports of ASB in the area – advised resident to report to the police when the incident is happening but not to put themselves into any danger.
- Resident reported that they have had a few 'near misses' whilst driving passed the allotment fields. I have advised the resident to raise concerns with the Parish.
- Wall fallen on path in Barton Rd, Sutton-at-Hone reported to KCC
- Fly tip Ship Lane, Sutton-at-Hone reported to DBC

Attending community groups/Schools/meetings

The third Friday of the month I provide a Warden Surgery at Hawley Garden Centre. This has been very successful and allows residents to voice any concerns, ask for advice or I can refer to the relevant agencies for further support.